



Europeana Network Association Management Board

MB Meeting 7 June 2017, 11:00-12:30 CET
[Teleconference](#)

Minutes

Attendees Merete Sanderhoff (MS, Chair), Paul Keller (PK), Joke van der Leeuw-Roord (JvdLR), Johan Oomen (JO), Uldis Zarins (UZ), Jill Cousins (JC), Harry Verwayen (HV), Aubéry Escande (AE), Zuzana Malicherova (ZM), Gina van der Linden (GvdL)

Apologies Max Kaiser (MK)

- **ACTION 1: Europeana Office - to share the minutes of the previous and this MB meeting with the MC and on Pro.**
- **ACTION 2: Europeana Office - to contact various TF members that are not ENA members and encourage them to join the Association.**
- **ACTION 3: Europeana Office - to bring up the WG meeting approval process during the MC meeting in Copenhagen during the TF slot.**
- **ACTION 4: Europeana Office - to add 'Next #AllezCulture campaign: sharing activities on social media' to the Copenhagen MC meeting agenda.**
- **ACTION 5: Europeana Office - to arrange for a certified English translation once changes in Statutes will have been finalised.**
- **ACTION 6: UZ - to present the Joint Aspiration and ENA, Foundation and Office Approach at the MC meeting in Copenhagen.**
- **ACTION 7: MS - to inform the MC about the date and location of the AGM 2017 as soon as possible.**
- **ACTION 8: Europeana Office - to check with Shadi Ardalan regarding the Outlook invite for the Gov. Board meetings.**

1. Review of the minutes and pending actions (recurrent) - MS

- **Review of [pending actions](#) and [minutes MB meeting 03/05](#)**

The MB reviewed the minutes and pending actions from the previous meeting. The action 6 for PK to feature a blog on Copyright advocacy report update is ongoing, PK thinks this kind of blogs should go out when there is a milestone in the process to report on. The Action 11 for JC to provide a brief for the "Year of European Cultural Heritage" session of the MC meeting is ongoing. The rest of the actions are completed.

→ **Action 1:** Europeana Office - to share the minutes of the previous and this MB meeting with the MC and on Pro.

2. [Governing Board meeting prep. - June 15:](#)

- [Copyright Advocacy update - Progress - PK](#)

PK suggested that all the members of TFs should be ENA members. The MB could reach out to the partners and invite them to become part of the Copyright WG and thereby part of ENA. The advocacy in Brussels is ongoing, the JURI Committee held its hearing on copyrights on 7 June. PK will attend the next EPP hearing, where various MEPs, particularly MEP Therese Comodini, have been helpful.

→ **Action 2:** Europeana Office - to contact various TF members that are not ENA members and encourage them to join the Association.

- [Network Update paper](#) - ZM

The paper provides an overview of the main agenda points of the next MC meeting, review process and overview of the current TFs and WGs, revision of our Aspiration and Approach, and preparations and kick-off of the ENA Membership campaign 2017. ENA was proposed to put forward candidates nominated for the Gov. Board, and Sergiu Gordea, Stephan Bartholmei and Francesca di Donato provided their input. MB members can send an email to MS if they wish to highlight any part of the ENA Update Paper during the Gov. Board meeting.

3. **Network Association Budget update - PK/JC**

- **WG meeting approval process - AE**

Some WGs spend their money without informing the Office about all the costs related to the physical meetings. Although most of the WGs spend money reasonably, sometimes there is a miscommunication. The Office and MB therefore has to make the rules clear and send the message out during the MC meeting.

→ **Action 3:** Europeana Office - to bring up the WG meeting approval process during the MC meeting in Copenhagen during the TF slot.

4. [Next MC meeting July 2017 Copenhagen](#) - All

- **Agenda preparation**

The migration campaign can be used as a case study for the social media exercise during the MC meeting. Although the setup of the campaign is not clear yet, the preparatory brief that Eleanor, JC, GvdL and JvdLR will work on, will be ready by mid June. The group will then discuss the details of the session and practical exercise. The idea is to teach the Councillors how to share posts on social media. The session can be called 'next #AllezCulture campaign: sharing activities on social media'.

We still need to have additional ideas coming from ENA for the session on European Year of Cultural Heritage 2018.

→ **Action 4:** Europeana Office - to add 'Next #AllezCulture campaign: sharing activities on social media' to the Copenhagen MC meeting agenda.

5. Governance WG - Progress update - JvdLR/ZM

- [Membership and Elections campaign](#) kick off

First issues raised during the Governance WG meeting was the fact that Europeana doesn't have any official working language - it was suggested that English can become one. There is a second issue with translation discrepancies between the English and Dutch version of ENA legal documents. The cost of an officially certified translation would be around 1500 Euros. JC mentioned that in case of any problem, the Dutch version takes precedence, but members agreed that there should be a certified English version in place.

→ **Action 5:** Europeana Office - to arrange for a certified English translation once changes in Statutes will have been finalised.

6. Joint Europeana Aspiration and + ENA, Foundation & Office Approach: Progress on Office approach - JC

The Foundation and the Office Approach will be combined and presented for the Gov. Board and MC meeting, JC awaits the final approvals in September. There were minor changes to the ENA Approach, it will therefore be presented again to the MC together with the Aspiration and Foundation and Office Approach.

→ **Action 6:** UZ - to present the Joint Aspiration and ENA, Foundation and Office Approach at the MC meeting in Copenhagen.

7. Task Forces and Working Groups: update - ZM

- ***ToR adjustment, running TFs and WGs, process of TF online voting***

AE revised the TOR but it remains a working document, it will be reviewed by the Governance WG. JvdLR found the process of TF online voting confusing and not easy to understand - the further discussion of the TF voting process was postponed for the next MB meeting.

8. Recurrent agenda items - All

- ***Approval of new membership requests (1743) - JvdLR***

There was one questionable request, the rest of them were in order.

- ***GA 2017 - update - AE***

The date and location of the AGM 2017 has been agreed upon and shared with the MB.

→ **Action 7:** MS - to inform the MC about the date and location of the AGM 2017 as soon as possible.

9. AOB - All

- ***Progress on Impact toolkit - MS***

The TF work is progressing according to the plan, with an aim to put together and publish first version of different methodical approaches by late August. The idea is to adjust the approach to impact assessment, so there isn't a linear pathway where the activity ends with an assessment, but to look at the impact in cycles, leading on an continuous activity assessment.

- ***AOB***

→ **Action 8:** Europeana Office - to check with Shadi Ardalan regarding the Outlook invite for the Gov. Board meetings.