



## Europeana Network Association Management Board

MB Meeting 2-3 October 2018, 11:30 -12:30 CET  
Teleconference

### Minutes

**Attendees** Merete Sanderhoff (MS, Chair), Joke van der Leeuw-Roord (JvdLR), Paul Keller (PK), Harry Verwayen (HV), Zuzana Malicherova (ZM)

**Apologies** Uldis Zarins (UZ), Victor-Jan Vos (VJV), Max Kaiser (MK), Johan Oomen (JO)

### Actions

- **Action 1: ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro.**
- **Action 2: All - to comment on the newly proposed TF process by 5 October.**
- **Action 3: All - to help promote ENA membership to increase a balanced membership across various areas and countries.**
- **Action 4: ZM - to draft documents for the GA 2018 by the next MB call and share them with the Board.**
- **Action 5: ZM - to create a doodle for the next call for 31 Oct / 1 Nov / 2 Nov between 11:00 and 12:30.**

### 1. Review of minutes and pending actions from MB meeting 5 September

The present members have reviewed and approved the minutes. Action 2 and 5 are ongoing, the rest is completed. The present members discussed some of the original agenda items, the remaining ones would be addressed at the following meeting.

### 2. ENA Communities

- Rules for appointment of chairs and vice-chairs

For the time being, the Board decided that the current ENA communities should be (co-)chaired by the Board members. The decision was taken since ENA is in a transition period and still in the process of installing the preliminary governance model for communities, where we need some time to adjust. It will be up to the new MC and MB to agree on the final rules.

#### 4. Task forces and working groups

- [Review of revised TF terms of reference](#)

The proposal for the 3D TF can be considered as a test case for the new process. The ENA budget can have a part or money reserved for TF that will not fall under any of the communities.

The Board members suggested that the evaluation part of the process seems too formal and focused on reporting same as it was in the past. Instead, we could keep it more flexible and come up with different more compelling ways of reporting, such as having two Pro blog posts per TF per period.

→ **Action 2:** All - to comment on the newly proposed TF process by 5 October.

#### 5. AOB

- [MC elections](#)

JvdLR has invited all the Councillors that can be re-elected to come forward in the elections.

→ **Action 3:** All - to help promote ENA membership to increase a balanced membership across various areas and countries.

- [AGM 2018](#)

→ **Action 4:** ZM - to draft documents for the GA 2018 by the next MB call and share them with the Board.

→ **Action 5:** ZM - to create a doodle for the next call for 31 Oct / 1 Nov / 2 Nov between 11:00 and 12:30.