

17 February 2021, 14:00 - 15:30 CET
Virtual meeting

MINUTES

Attendees Susan Hazan (SH, Chair), Rob Davies (RD), Georgia Angelaki (GA), Fred Truyen (FT), Milena Dobreva (MD), Marco de Niet (MdN), Albert Verhaar (AV), Zuzana Malicherova (ZM), Julia Fallon (JF)

Actions

- **Action 2021-07: MdN, SH, RD, GA, ZM - to meet and discuss how to align the activities and priorities of the ENA and EF Boards.**
- **Action 2021-08: FT, SdG, RD, GA, TvH - to research digital tools and specialized softwares that can help manage contested discussions: FT to write specifications, share with the MB and then the EF CPE team.**

1. Approval of minutes and [pending actions](#) from [9 December 2020](#) & [27 January 2021](#)

The minutes of the last two meetings were approved. Most of the remaining 2020 action points and those from the previous meeting were completed, the rest is ongoing.

2. [ENA Strategy](#)

- [*Discussion: review of \[Jamboard\]\(#\) & input into the \[final version\]\(#\)*](#)

The present members discussed and agreed on the following points:

- Every Board member should consider championing some of the priorities.
- Since the content of the plan allows for it, it would be desirable for the strategy to capture longer term priorities, not only those for 2021.
 - It could cover a period of e.g. 3 years with annual updates.
 - It would be useful to specify which points are 2021 priorities and which are long term strategic issues
- The ENA Strategy should be broadly aligned with the EF Strategy.
- The MC should be asked to review the content, not necessarily to vote on ranking.
- The ENA climate change efforts should also be mentioned in the document.
- The budget repurposing is not a priority for 2021, but can be seen as a longer term strategic issue.
- The role of the communities should be presented more prominently.
- [*Updates from the EF AB & SB*](#)

MdN and GA clarified the competencies of the EF [Supervisory Board](#) (SB) and the [Advisory Board](#) (AB), their associated roles representing ENA strategic priorities, and the fact that ENA cannot be a DSI partner due to the conflict of interest and contract provisions.

At the moment (by the end of August 2022), 80% of the EF strategic priorities are based on the DSI implementation plan, which leaves some 20% of the topics for the EF 2021 Business Plan for the EF Boards to decide. AV explained that although there is no strict financial split between the EF and ENA, the budgets and key activities are stipulated in the contract based on discussions with the Management Board. So at the end of this year, in preparation for the new tender (starting in September 2022), the ENA budget and long term strategic priorities will be consulted with the MB. No major changes are expected to the size of the overall funding. Thanks to the membership and all the activities, ENA's position and importance within the ecosystem is very stable and should be safeguarded even in case the DSI operator would change in the future.

GA explained that at the first AB meeting, the members were asked to comment and vote on a few topics they found most relevant for the remaining open EF priorities in 2021, such as digital public space, I&D, collaboration and participation (chosen by GA). The intention was to meet and discuss how to position EF in a broader sector looking for new/more profound collaborations. As these were the first meetings, the members could get to know each other in an entertaining way, but there wasn't space for a qualitative or innovative in-depth discussion, which was also the case for the SB. There was a concern about continuity given the fact that the AB is supposed to meet only 2-3 times per year.

MdN shared major items on the agenda of the next SB meeting on 23 February: operational updates from the EF senior management, 2021 Business Plan, EF governance and finalization of the EF Statutes, changes in the role of the Chair and Vice-chair in light of the elections to replace JvdLR and EN. There might be no floor for more strategic discussions, but MdN will follow up and ask whether he can share confidential versions of the meeting [minutes](#) with the MB.

→ **Action 2021-07:** MdN, SH, RD, GA, ZM - to meet and discuss how to align the activities and priorities of the ENA and EF Boards.

3. Preparation of the MC meeting

- [Finalizing the agenda, Remaining topics from the last meeting](#)
 - [Response to the I&D discussions, ENA position paper on I&D, Membership WG](#)

The Board reviewed the MC meeting agenda and agreed on the following:

- Jamboard could be used during breakout groups to discuss the ENA Strategy.
- From the next meeting onwards, Councillors will be asked to decide on the content of at least one meeting session - they will be informed about it in March.
- The MC needs a voting system / tools to facilitate an debate online, which might be tried out at the March meeting, if available.
- A "town hall / open mic" session could be added to the agenda, where the Councillors can bring up topics they wish to address. They will be asked to propose a topic in advance and be given 2-3 minutes at the session.

→ **Action 2021-08:** FT, SdG, RD, GA, TvH - to research digital tools and specialized softwares that can help manage contested discussions: FT to write specifications, share with the MB and then the EF CPE team.

4. [General task division](#)

- Decision: division of remaining tasks

It was suggested that Board members work together in tandem on various issues, including two liaisons per community, in case community/SG members don't feel comfortable talking in confidentiality with either of the liaisons. The remaining tasks should be assigned by the next Board meeting.

5. Recurrent agenda items

- Approval of new membership request

This month, there were almost 100 new registrations.

6. Cross-Initiative activity overview

- Approval/dismissal: Alexandra's interest in joining the Board; any other expressions of interest

The Board decided to invite AA to join in a few months' time (possibly 6 months) to give her as a new Councillor the chance to learn more in-depth about the activities and responsibilities of the MC and the MB. In the meantime, the members would like to suggest that she joins the Research community SG.

- [I&D TF proposal](#)

Approval of the cross-EI TF is pending by MB and the EAF SG. Once it is signed off, it can be shared with the MC and the EAF, and the recruitment of members and consultants can start. In the short term, the recruitment of a credible consultant with expertise that can moderate the discussions will be starting as well.

Additional standing issues on the cross-Initiative activity overview that were briefly reviewed are:

- Anti-racism WG [notes](#) and [statement](#)
- [Digital transformation definition & blog](#)
- Europeana Knowledge Base first steps (Atlassian wiki)
- [Latest activities of the ENA Climate group](#)
- [ENA Membership WG proposal](#)